
CONTRA COSTA COLLEGE | ASSOCIATED STUDENT UNION (ASUCCC)



2600 Mission Bell Drive, SAB 101, San Pablo, CA. 94806
www.contracosta.edu/asu

STUDENT SENATE | REGULAR MEETING MINUTES | FEBRUARY 29, 2024

Meeting Location: 2600 Mission Bell Dr. (SAB 107) San Pablo, CA. 94806

4:10 P.M. – 5:40 P.M.

Zoom Information

<https://4cd.zoom.us/j/9286267215>

Meeting ID: 928 626 7215

Agenda Materials

Board members will be attending via teleconference from the following locations

Note: While teleconference locations are listed below, if a member does not participate from a teleconference location that location may not be open to the public.

Associated Students Union Goals

- ★ Goal #1- Connecting to different leadership opportunities
- ★ Goal#2- Specify between sister colleges student government
 - Also, our own student leadership teams
- ★ Goal #3- Policy- making and advocacy

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1. ORDER OF BUSINESS

A. Call to Order: **4:12 PM**

B. Roll Call | 5 Minutes

Voting Members

President Sudinma Thapa	Parliamentarian <i>vacant</i>
Executive Vice President (Interim) Sheyla Gutierrez Rojas	Director of Public Relations Sara Sugimoto
Vice President of Club Affairs <i>vacant</i>	Director of Shared Governance <i>vacant</i>
Secretary (Interim) Irma Huizar	Director of External Affairs <i>vacant</i>
Treasurer (Interim) Erick Arias	Activity Coordinator <i>vacant</i>
Senator(s)	
Alejandra Simen Reynaldo Trevino	Frankie Concha (A) Emily Au

Non-Voting Members

Advisor: Angela Loera

Petitioning Senator(s): Ma'Leah Ward (2) and Ode Kunthar (2)

Note-Taker: Irma Huizar

Public:

2. APPROVAL | 5 Minutes

The ASUCCC Board will consider any amendments to the agenda and consider for approval the meeting held on **February 29, 2024.**

- S. Gutierrez moves to adopt the agenda, E. Au seconds. Unanimous approval, motion passes.

A. Minutes (February 22, 2024)

- S. Gutierrez moves to approve the minutes, I. Huizar seconds. Unanimous approval, motion passes.

3. PUBLIC COMMENT | 10 Minutes

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California Government Code Section 54954.3 Members of the public will be given an opportunity to comment. This section of the meeting cannot surpass 10 minutes. Individuals will each receive two minutes per comment.

4. INTRODUCTION OF PETITIONING SENATORS & REPRESENTATIVES *(Optional)*

- Denisse Ibarra introduced herself

5. NEW BUSINESS | 55 Minutes

A. Request for Tarps for CCC Sports Team (Luis Chico) | 5 Minutes **TABLED**

B. Collaboration with EOPS for Women's History Month Tabling Event 3/25

Discussion (A. Loera) | 15 Minutes

- The date was changed to 3/25, the EOPS manager and team came to A. Loera to see if we wanted to do participate in their tabling event for Womens History Month this tabling event would include all resources and external resources. It was brought to ASU to see if we could work with them, whether it was an activity or a tabling event.
- The board gave positive responses and suggested that we could highlight specific figures on campus, ask questions and host a mini-mic Q&A interview to post on social media.
 - **Vote:** The board was asked for their opinion on tabling or hosting a different event.
 - Ay (Collaborate): R. Trevino, A. Simen, S. Gutierrez, I. Huizar, and E. Arias
 - Nay (Host a separate event): E. Au
 - The majority voted to collaborate with EOPS for the Women's History Month Tabling Event.
 - Next meetings I. Huizar and R. Trevino will present what they have planned for the event

C. Student Stipend Proposal Discussion/ Action | 10 Minutes

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- At the district-wide level, we're discussing the idea of providing student stipends for members of the student government. They've asked us to create a draft proposal outlining our thoughts on the matter. We'll be voting on every detail, so S. Thapa and I. Huizar will collaborate to create the draft. Afterward, we'll present it to the board, bring it to STAC for their review, and ultimately, pass it up to higher authorities.

- Since meetings tend to be quite lengthy, this process will likely span a few months.

D. Student Life Collaboration with ASU Discussion/ Action | 10 Minutes TABLED for

Executive Meeting

- Sanskar Rana came to S. Thapa regarding the future of Student Life and collaboration between ASU. He wanted to schedule a meeting with the executive team to discuss this matter further. The item will be tabled and discussed during our next executive meeting.

E. ASU Check in Roundtable Discussion (Erick Arias) | 10 Minutes

- E. Arias met A. Loera, and they want to see where everyone is at. E. Arias hasn't been able to attend meetings due to scheduling conflicts, starting a discussion on how we manage our time and the general state of ASU. E. Arias wants everyone to share their state and struggles.
- As a board it seems the biggest conflict is the meeting time and date so, regarding scheduling, S. Gutierrez will email everyone to determine their availability, aiming for a meeting around the Inter Club Council. A. Loera suggested that sometimes we have regular check-ins, even if brief (around 5 minutes), would be beneficial given the workload. This can help with transparency and ensure everyone is on the same page, especially since we don't see each other outside of formal meetings.

F. ASU Internal Committee's Updates Discussion/ Action | 5 Minutes

- Members of ASU internal committees who have been assigned as chairs are unable to fulfill their duties if they have left or they don't have the capacity to do so. Committee chairs present are expected to decide on a meeting date and time once the ASU

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meeting date is stable, and from there, we will plan internal committee meetings. If you wish to meet outside ASU, please feel free to come to an executive meeting.

6. OLD BUSINESS | 10 Minutes

A. Upcoming Conference Updates/ Action | 10 Minutes

a. NCORE Conference

- Originally, the plan was to divide the applications between Erick, Maleah, and Sheyla, with each reviewing two. However, the Professional Development Committee identified two students tied for second place in the original scores. To save time, they've agreed to consider these two students for the recommendation.
- Names cannot be shared until the letters are sent to them; until then, we would be sponsoring them based on the recommendations provided.
 - **Vote:**
 - Yes (Follow Professional Development Committee's grading):
R. Trevino, E. Au, S. Gutierrez, I. Huizar, and E. Arias
 - No (Our grading): A. Simen
 - The decision has been made to go with the Professional Development Committee's grading.
- In our next meeting, we will know who these students are, and it will be noted in the records.

b. SSCCC:

- During our last meeting, it was suggested that S. Gutierrez presents the opportunity to attend SSCCC to ICC to see if anyone is interested in attending. S Gutierrez mentioned the conference at the ICC meeting and 4 volunteers

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stepped forward. However, some members were still missing, and S. Gutierrez

wondered if we should still send out emails to find additional attendees.

- Stephanie will be the first choice, otherwise, A. Loera, does have an alternate advisor.
- A vote was taken, and 4 hands were raised in favor of reaching out to the ICC for more attendees. However, this was not approved, so we will not be taking on additional ICC members beyond the initial 4.
- During the executive meeting, we discussed guidelines. It was recommended that ICC members attend 2-3 ASU meetings before the SSSCC conference so they can become familiar with ASU. We also decided to check in with everyone attending the SSSCC conference to go over the resolution, so we are aware of what we will be voting on. The final list of attendees will be discussed during check-in meetings.
- We also discussed the importance of bringing career development material, so everyone is confident in approaching people. After 4 attendees are confirmed, we will approve the full budget. Next week, we will approve the budget and any updates.

B. ASU Events Blood Drive & CPR Certification Sponsorship Updates (S. Thapa & E.

AU| 10 Minutes

- E. Au has created a T-shirt design for the blood drive and has presented it for feedback. Please let her know if you have any suggestions for colors or for the design itself.

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- A. Loera suggested switching the logos on the front and back, you can email or message S. Thapa and E. Au with your suggestions.
- S. Thapa and E. Au are also working on posters. We are hoping to vote on these posters soon. Please note that the dates and times are still tentative.
 - **Vote: T- Shirt**
 - 1st Design: 1 vote
 - 2nd Design: 5 votes
 - The second design has the majority vote.
- CPR Certification Sponsorship: The scheduling depends on when the Red Cross can be available, and we'll plan our event accordingly. A. Loera will handle the communication with them. Additionally, A. Loera, S. Thapa and E. Au will check in regarding possible additions to the event.
- C. ASU Sashes for Graduation (S. Thapa) | 10 Minutes **TABLED****
 - a. **Vote on ideas for sashes designs**
- D. ASU Events (Discussion/ Action) | 10 Minutes**
 - a. **ASU Tabling & Donuts and Coffee**
 - We went around the table to see which day works best for everyone. It seems that Tuesday is the most convenient for, S. Thapa, I. Huizar, E. Au, and M. Ward. Wednesday after 12 works for A. Simen. O. Kunthar is available whenever.
 - We've decided on a Tuesday for the event. Let's aim to schedule it before spring break. S. Thapa will send out an email to confirm the chosen day for everyone.
 - b. **Pizza with ASU Updates (E. Au & M. Ward)**
 - E. Au asked for suggestions regarding the content for the flyer.
 - M. Ward mentioned the possibility of incorporating Uno and Family Feud as icebreakers for the event.
 - E. Au and M. Ward oversee choosing the meeting date for this event, we are aiming to do this before spring break.
- E. Women's History Month Merch Discussion/ Action (A. Loera) | 5 Minutes **TABLED****
 - a. **Discuss Merch Design and Women History Month Events**

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F. Sustainability Activities Discussion/ Updates (A. Simen) | 5 Minutes

a. Clothing Swap

- A. Simen discussed with Jose, and there is an open invitation for us to suggest any changes or additions. A. Simen presented designs for T-shirts, which were designed by Jose. We need to figure out the vendor to estimate the budget for T-shirts, posters, and flyers.
- We need to confirm whether it is 4CD sustainability or CCC sustainability. We need to get in touch with Katherine and M. Ward to see if they suggest incorporating ASU into the plan.
- Volunteers should be asked for their T-shirt sizes. An RSVP form needs to be created.
- A. Simen will need to prepare a slideshow to present design for the next meeting.

7. INTERNAL COMMITTEE REPORTS | 5 Minutes

8. EXTERNAL COMMITTEE REPORTS | 5 Minutes

- A. Student Success Committee-** Updates from the previous meeting, and the SLO committee is currently missing a student representative. If anyone from ASU is interested in attending, please let I. Huizar know, and I will put you in contact with Mike Kilivris. The meetings take place on the 4th Tuesday of every month from 4-5pm at Zoom.

9. BUDGET APPROVAL | 10 Minutes

A. SSSCC GA 2024 (April 4 - April 7) – TENTATIVE TABLED

- a. Registration - TBD
- b. Meal Allowance - TBD
- c. Transportation - TBD
- d. Hotel/Lodging - TBD

B. NCORE Conference – TENTATIVE TABLED

- a. (Student(s) & Supervisor) Registration, lodging, travel, and meal (2 days and maybe lunch)

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C. ASU Donuts and Coffee – \$300

a. S. Thapa proposed a budget of \$300

- S. Gutierrez moves to approve the amount, A. Simen seconds. Unanimous approval, total is approved.

D. ~~ASU Donuts and Coffee – \$300~~ → ASU Pizza Event – \$500

a. S. Thapa proposed a budget of \$500

- S. Gutierrez moves to approve the amount, A. Simen seconds. Unanimous approval, total is approved.

10. BOARD REPORTS | 5 Minutes

- A. **President-** S. Thapa was unable to attend the President's Cabinet meeting. I am currently collaborating with I. Huizar to draft a student stipend proposal and working with E. Au on ASU health activity matters. I wanted to remind everyone to take breaks and not exceed their capacity. There's no pressure to do more than you can handle.
- B. **Executive Vice President-** On Wednesday, we had Club Rush, where we discussed improvements and what we want to see. On Thursday, we had a list filled with recruitment. It was discussed with S. Thapa about promoting ASU with clubs and providing easy flyers and sign-up sheets to representatives so they could share them with their clubs. Additionally, I ran into Nikhil Masand and asked if anyone was interested in taking up his position in Student Success.
- C. **Treasurer**
- D. **Secretary-** Looking to see if anyone can attend the planning committee.
- E. **Dir. of Public Relations-** I have not been able to manage to make it to a lot of meetings because of scheduling issues. I'm finding ways to stay up to date and be notified. Currently, I'm working on elections and flyers for the Instagram spring elections. I'm also finalizing the second half of mini-mic interviews. I've had a meeting with A. Loera regarding the merch.
- F. **Senator(s)- A. Simen:** I am working on obtaining materials related to sustainability for the event. I will discuss the details with Katherine next week.

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G. **Advisor-** I wanted to give a shoutout to S. Gutierrez for her excellent work at Club Rush. We received positive feedback, and even though the first day was sunny, we successfully worked around the weather and utilized indoor spaces today. The elimination of the passport was a good move as it led to more genuine sign-ups. Working with vendor for sizes for merchandise for Women's History Month in ASU merchandise, soon we will have merch to give out. There is a teach-in the 5th in the Fireside Hall from 11:00AM to 12:45PM. We have more evacuation drills scheduled for various buildings, and on the 7th, there is a Dreamers Conference. If anyone wants to table, it will be from 12:30PM to 1:30PM. I appreciate everyone showing up whenever they can, I'm working on getting new people on chat.

11. FUTURE AGENDA ITEMS | 2 Minutes

ASUCCC will consider any requests for future agenda items. Old business will cover any unresolved matters.

- Resolution proposal and endorsement: Mana Student Union
- New Student Success Chair: Nikhil Masand
- Providing Traps for Athletes: Luis Chicho
- ASU Sashes: S. Thapa
- Sustainability Presentation: A. Simen
- EOPS Women History ASU Tabling

12. ADJOURNMENT

ADJOURN: 5:19 PM

Next Meeting..... **March 07, 2024**